

# Corporate Project Dashboard Quarter 1 - July 2012

## RAG rating criteria for Programmes/Projects

Key Criteria	<ul style="list-style-type: none"> <li>Project or Programme is running to time against key milestones and plans</li> <li>The projected cost is still unchanged from that originally budgeted or the agreed revised budget</li> <li>The scope is still as agreed by the project /programme board</li> <li>The business benefits are on course to be realised in line with planned realisation criteria and agreed tolerance levels</li> <li>The RAG rating reflects the assessment that the key risks to the project or programme are managed and mitigated, and the business benefits tracked monitored and managed to ensure that the expected business benefits are realised</li> </ul>				
20	Green	All key criteria (Time, Cost, Scope and Benefits) will be achieved. Risks are being managed			
23	Amber/ Green	One of the key criteria cannot be delivered within tolerance; project risks are being managed			
3	Amber/ Red	Two or Three of the key criteria cannot be delivered within tolerance. Risks need to be escalated			
0	Red	All four key criteria cannot be delivered without further significant intervention (Consider whether the project should continue). Risks need to be escalated.			
0		Project / Programme closed / historically not reported on the dashboard			

	Name	Sponsor	PM	Q4	Q1	Comment
<b>1. Delivery of the Local Investment Plan</b>						
1.1	Delivery of the Local Investment Plan	David Hill	Jonathan Entwistle	Green	Green	Projects generally delivering to time, cost, scope and benefits requirements. There is a potential overspend on the Wolverton Station project but this is subject to negotiation with the contractor.
<b>2. Children &amp; Families</b>						
2.1	Day Nurseries	Gail Tolley	Nigel Oates	Green	Green	Four day nurseries have transitioned successfully with the final transition completed 31 May 2012. Cabinet approval to integrate two remaining Day Nurseries will be sought on 25 July 2012.
2.2	School Planning and Build Programme	Gail Tolley	Mark Dolling	Amber/ Green	Amber/ Green	School Planning and Build Board last met on 18 April 2012. Schemes progressing in line with plan. Some areas of risk identified - mitigating actions agreed.
<b>3. Planning, Economy &amp; Development</b>						
3.1	Local Investment Plan (LIP) REVISION 2011-15	Nick Fenwick	Darren Gray	Amber/ Green	Green	The LIP was approved for consultation on 30th May 2012 and was published for public consultation on 6th June to run to 31st August. Self scoring of projects has completed and planning is underway for Cabinet Member prioritisation workshop.

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3.2	Digital Infrastructure Strategy (Broadband)	Nick Fenwick	Martyn Smith	Amber/ Green	Amber/ Green	Progress is on track. MKC's Joint Local Broadband Plan was approved by BDUK for funding for superfast broadband in May. Milton Keynes hosted the NextGen event in May, a major business conference on broadband. In April, the council launched the superfast broadband awareness campaign and announced the results of the resident and business broadband survey which received over 1400 responses. Transitional arrangements for project management are in place with potential increase in technical risk in short term. Revised START doc will be presented to Capital Programme Review Panel and a procurement business case to Cabinet Procurement Committee in July. An internal Programme Board established to oversee the delivery of superfast broadband in MK. Aiming to commence the procurement phase with partners in Bedford and Central Beds in September 2012.
3.3	Core Strategy	Nick Fenwick	Bob Wilson	Amber/ Red	Amber/ Red	Preparation for the Core Strategy examination in July is progressing well. The deadline for the Council statements of the 1st of June was achieved. Since then a further 90 statements for the hearings have been received. Still no sign of Secretary of State revoking the Regional Spatial Strategy (RSS)
3.4	Local Development Framework	Nick Fenwick	Bob Wilson	Amber/ Green	Amber/ Green	Delegated decision on the 3rd July approved the update to the Local Development Framework
3.5	Bletchley Conservation Partnership Scheme	Nick Fenwick	Simon Peart	Green	Green	Phase one of the scheme now completed. Composition of Phase two works currently being agreed between the Council, English Heritage and Bletchley Park Trust. All works are programmed to complete in this financial year and within budget
3.6	Planning Obligations Policy Review	Nick Fenwick	Fiona Tarbit	Amber/ Green	Amber/ Green	Project continues to be deferred to allow time to resolve issues around links with Affordable Housing. Project will now include the review of the Affordable Housing Supplementary Planning Document. Workshop planned with Members to consider how to balance developer contributions between Community Infrastructure Levy (CIL), Section 106 and Affordable Housing. Final adoption of CIL charging schedule due in April 2014.
3.7	CMK Development Framework Review	Nick Fenwick	Diane Webber	Green	Amber/ Green	Delegated decision to approve the Draft Development Framework for public consultation delayed to late July to allow time for further study on car parking in CMK. Further consideration to take place with senior officers and members in terms of the role and status of the reviewed Development Framework in the light of the emerging CMK business neighbourhood development plan. The outcome of this meeting will need to be reflected in the delegated report.

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3.8	Strategic Land Allocation Development Framework	Nick Fenwick	Bruce Stewart	Amber/ Green	Amber/ Green	The draft Development Framework will be complete by the end of June 2012. A Delegated Cabinet Member decision will be taken on 10th July 2012 to publish the Development Framework for a formal 12-week public The only outstanding issue to be resolved as part of the Development Framework is the provision of a Secondary School as required by the Council. This matter has again been escalated to the Project Board and discussed but no consensus/agreement was reached. A further meeting was held between the Council and the landowners in an attempt to reach common ground. This meeting took place on 29 June at which it was not possible to reach common ground; it has been agreed between the Council and the landowners that this issue will be resolved at the Core Strategy Examination starting on 12 July or by arbitration, if not resolved at the Core Strategy Examination. Ongoing meetings of the Church Farm and Strategic Land Allocation Stakeholder Groups continue and good progress continues to be made.
3.9	Economic Development Strategy - Performance Management System	Pam Gosal	Ian Dailey	Amber/ Green	Amber/ Green	Broadly on track to deliver performance management reporting for the whole of the Economic Development Strategy, via Performance Plus, for Q1. For Q2 onwards this project will become business as usual and needs removing from the project dashboard.
<b>4. Highways and Transportation</b>						
4.1	Transport Programme	Brian Matthews	David Lawson	Green	Amber/ Green	The Highways & Transport Programme Board structure is now fully implemented and meetings are taking place regularly. The Project Appraisal and Prioritisation system is being rolled out. The majority of this year's projects have received spend approval and are mostly at the PLAN or DO stage.
4.2	Station Square	Brian Matthews	Nick Flood	Green	Green	Bus lane widening and Bus shelters are complete with the scheme now open to all traffic (inc buses). Installation of cycle shelters & stands will be completed by mid July 2012
4.3	Wolverton Station	Brian Matthews	John McLaughlin	Amber/ Red	Amber/ Red	The building has been handed over to Network Rail. The project budget is forecast to be exceeded but some of these costs are being challenged. The opening ceremony was held on 21st June. Construction of a deep-sewer connection, car park resurfacing and footway widening is scheduled for July onwards
4.4	Secklow Gate Bridge	Brian Matthews	Andrew Jackman	Amber/ Green	Amber/ Green	Work has also concluded on the collating detailed information required to support the level of the claim. This work included retrieving copy invoices to support the claim and verifying the final accounts for the completed repair work. This now allows the full claim submission to be submitted supported by relevant supporting information to substantiate the claim

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4.5	Saxon Street/ Watling Way Junction Improvements ("B&Q")	Brian Matthews	John McLaughlin	Green	Green	Junction Improvement completed on time (mid March) and within budget. Lessons learned and project closure to proceed. Benefits monitoring scheduled for October 2012.
4.6	Transport Strategy (Local Transport Plan LTP3) Implementation and Review	Brian Matthews	David Lawson	Green	Green	Following Cabinet approval, the Transport Strategy Review was adopted by full Council on 13th June and forms an addendum to the main Transport Vision and Strategy (LTP3).
4.7	Real Time Passenger Information (RTPI)	Brian Matthews	Andrew Coleman	Amber/ Green	Green	Procurement process ongoing. Tendering closed 8th June and 6 tenders were received. Report to be taken to Cabinet Procurement Committee on 7th August 2012.
4.8	Parking Contract Renewal	Brian Matthews	Sara Bailey	Amber/ Green	Amber/ Green	The draft specification for renewal of main parking contract is currently being reviewed. Sign off of the final specification has been delegated by members to senior Resource Officers. Current contract is extended until 1st March 2013
4.9	Strategic Asset Programme (Footway Major)	Brian Matthews	Andrew Dickinson	Green	Amber/ Red	Capital Programme Review Panel spend approval is on hold as the panel requested a business case to be presented to the July Cabinet. The report is to provide detail of what will be addressed and the benefits the investment will deliver with supporting cost analysis to indicate the impact on Revenue.
4.10	NEW Better Bus Fund	Brian Matthews	Andrew Coleman		Green	Project team being established and procurement being progressed: Approval to procure consultants through Midlands Highways Alliance to deliver non-RTPI elements to be requested at Cabinet Procurement Committee (CPC) on 7th August 2012 together with approval to award the RTPI element.
<b>5. Corporate Core</b>						
5.1	Local Land & Property Gazetteer (LLPG)	Geoff Snelson	Bill Errington	Green	Green	The LLPG continues to maintain Silver Standard at the GeoPlace National Hub
5.2	Welfare Reform Programme	Geoff Snelson	Kay Pettit	Amber/ Green	Green	The project is on track with consultation to begin mid July.
5.3	Bridges and Secklow Gate Action Plan	David Hill	Jill Jones	Green	Amber/ Green	Progress of the delivery of the Action Plan is going well. 29 (57%) of the 51 recommendations that make up the Plan have been signed off as complete. The Action Plan is on track to be delivered by the end of the year. The RAG rating reflects the fact that 10 of the recommendations are also rated Amber/Green. A full progress report was presented to the Audit Committee on 26th June 2012
<b>6. Finance, HR and Governance</b>						
6.1	Finance Improvement Programme	Tim Hannam	Nicole Jones	Amber/ Green	Amber/ Green	A number of projects have been completed this year, while some are still ongoing. The main projects which have been delayed are the work on debt management and e-enablement. The programme has been refreshed for 2012/13, reflecting the priorities outlined in the service plan.

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6.2	Improved Financial Reporting Business Objects	Nicole Jones	Frank Reedy	Amber/ Green	Amber/ Green	<p>Overall status still remains Amber/Green as the main elements of the project are either complete or have made good progress since the last report.</p> <p>1. BPC element of project is complete – changes to the input schedule have been dealt with as a separate change control.</p> <p>2. The reports to be delivered as part of the project are complete. A third report has now been developed within Finance. Developing this identified some issues with the tools and the data being loaded. These have been addressed and the three reports are now very close to being rolled out to budget managers.</p> <p>3. A handover session has been held with the Blueprint consultant for the Dashboard Designer and a few minor changes are being applied to the Dashboards as a result. A more general handover session is being arranged to enable final sign off of the project and for Finance to be able to take the products forward themselves with minimal support from the Mouchel SAP team.</p>
6.3	Job Evaluation	Geoff Snelson	Kathy Williams	Amber/ Green	Amber/ Green	<p>In principle decision on split between JE schemes now made by Project Board and evaluations at April 2011 complete. Split decision will require review and finalisation following completion of moderation and Equalities Impact Assessment. Intense moderation/consistency checking process nearing completion in preparation for pay modelling phase in the summer. Project Board agreement to extend timeframe for schools matching process has impacted on pay modelling timeframes and subsequent consideration by JNC.</p>
6.4	HR Employee/Manager Self Service	Morag Shaw	Debbie Haynes	Amber/ Green	Amber/ Green	<p>The pilot payroll run had caused some unexpected issues, and it was felt that another payroll run should be carried out with the pilot in group in July before the pilot is reviewed and signed off. All other activities for the August Phase 1 roll out to Community Wellbeing are being progressed in parallel. The roadmap has now been updated to reflect a two phased roll out. Engagement with Change Champions has begun and data gathering for org publisher (software) is underway</p>
<b>7. Resources: Public Access</b>						
7.1	Western Expansion Area (Sale of Land & Infrastructure)	Peter Smettem	Kevin Monkton	Amber/ Green	Amber/ Green	<p>Collaboration agreement approved at Cabinet. Legal documentation being progressed with Gallaghers. Meeting aiming to finalise documentation was held on the 22nd June 2012. Resulting amendments to documentation being circulated for approval. Anticipated that agreement will be reached by September 2012, although enactment will depend on the resolution of detailed development issues affecting the site.</p>

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7.2	Rationalisation of Applications Steven Jewell	Paul Flemming (Consultant)	Green	Green	Business Cases for 3 areas nearing completion. Implementation follows. Progress satisfactory.
7.3	Virtualisation Phase II Steven Jewell	Hazel Lewis (M)/ Phil Riley (Consultant)	Amber/ Green	Amber/ Green	Project pilot is on track. 300 Units already delivered and being configured as part of the pilot. If pilot is successful then further 700 units will be purchased. Planned in October and January
7.4	EDRMS Steven Jewell		Amber/ Green	Amber/ Green	A hiatus has developed while a centralised scanning case was approved and a change was made to the project programme management arrangements. Overall we are now projecting to achieve the corporate wide roll out by the end of 2012/13
7.5	Independent Project (Older People) Mick Hancock	Steven Jewell	Green	Green	This project remains on course. The recent annual review gave the all clear to continue into the next phase. There have been a few technical issues with broadband capacity but these are in the process of being resolved.
7.6	Accommodation Strategy Development (Phase 1) Peter Smettem	Kevin Monkton	Amber/ Green	Amber/ Green	A report to CLT will be presented late July to approve the communications plan and to note the position concerning the implementation programme. Also the revised wording for the HCA Transfer. Close to agreement on all aspects with the HCA. The finalised Heads of Terms are to be considered by DCLG and Treasury in July with a target date for the transfer of assets and functions of the 1st December 2012
<b>8. Adult Social Care &amp; Health</b>					
8.1	Adult Social Care Systems Improvement (including Framework Phase 2) Lyn Scott	Sarah Gonsalves	Amber/ Green	Green	All milestones this qtr met and risks revised. An issue has arisen with the functionality expected in a release at the end of August which may require a workaround when the new system is live - working with suppliers to resolve
<b>9. Housing &amp; Community</b>					
9.1	Housing Capital Programme Jane Reed	Anth Hodson- Curran	Amber/ Green	Amber/ Green	Programme progressing to plan. Issues continue to arise as a result of inadequate property data which may impact in year on the programme. Housing Programme Board now in place that will have an overview of interdependencies
9.2	Housing Management Transformation Jane Reed	Linda Ellen	Green	Green	Following the consideration of the housing office closures, Cabinet requested another report regarding the adequacy of the systems for handling customer enquiries. Proposed office closures would not be enacted until report received

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9.3	Neighbourhood Plan for the Lakes Estate ("Front Runner")	Jane Reed	Kathryn Eames	Amber/Red	Amber/Green	Project management paperwork now completed, initial estate consultation 60% completed and analysis underway. Legislation on neighbourhood planning now received and being implemented, planning colleagues disseminating. 'Locality' supporting programme locally and bringing in expert support at no cost to MKC or programme. Supporting the Bletchley and Fenny Stratford Town Council to implement and own neighbourhood plan. Programme will raise issues and risks for MKC - issues and risk register in place.
9.4	Neighbourhood Employment Programme	Jane Reed	Kathryn Eames	Green	Green	NEP is on track this quarter with 62 into paid employment to date (June figures not included); set to reach employment and training targets. Particular focus on 18-24 year age group, with targeted engagement sessions now being delivered in collaboration with Job Centre Plus. Three pilot NEET job clubs established since April, to be reviewed in next quarter. Joint working practice with European Social Fund provider has resulted in MKC becoming highest achieving authority in South East for targeting and supporting those with complex needs into employment. Sustainable funding for the programme post Aug 13/14 is an issue. We are currently securing programme evaluation.
<b>10. Community Facilities Unit</b>						
10.1	Wolverton Pool	Paul Sanders	Jill Dewick	Green	Green	Project is going well with contractors on schedule and within budget. Traffic Management arrangements are working well with the adjacent housing development and regular meetings continue. Partnership working on the project continues with the Pools Trust and Town Council representatives, the Pools Trust Manager as End User is significantly involved in decision making as the project progresses. Approval will be requested via at the Cabinet Procurement Committee to tender for the procurement of the Fitness suite equipment. All contracts on this project are operating well with good communications and regular meetings with the Project Manager at Turner and Townsend
10.2	Broughton Pavilion	Paul Sanders	Tracey Jones	Green	Green	Project on target for completion in October this year.
10.3	CMK Community Sports Facility including Synthetic Turf Pitch (STP)	Paul Sanders	Jill Dewick	Amber/Green	Amber/Green	Project is in design and consultation stage with stakeholders. Design and phasing to be agreed.

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<b>11. Neighbourhood Services</b>						
11.1	Play Provision (Play Builder)	Mike Brown	Phil Snell	Green	Green	Walton Parish will be the last site to be completed by September 2012. Round 1 application to Heritage Lottery Fund (HLF) was successful. Project will receive £50k to develop detailed plans for delivery of restoration works, site enhancements and continuous heritage education programme. Round 2 application for £1.6m will be submitted to HLF in November 2012 . Result expected March 2013.
11.2	Bradwell Abbey heritage site improvement programme	Mike Brown	Kate Davidson	Amber/ Green	Green	The revised governance arrangements are now operating and both the Advisory Group and Steering Groups have had recent meetings to provide direction and monitor the initiatives being undertaken respectively. The Sustainable Energy Action Plan (SEAP) has been developed and is used to monitor ongoing performance against the Council's target of reducing carbon emissions by 40% by 2020. Work with external partners including E.ON, BT, UCMK and Western Power Distribution is ongoing.
11.3	Low Carbon Living Programme	Geoff Snelson	Neil Allen	Amber/ Green	Amber/ Green	