

ANNEX B

DEALING WITH AMENDMENTS TO RECOMMENDATIONS AND MOTIONS

Moving and Seconding	
1.	Motion is moved and seconded with mover and seconder speech.
2.	First amendment / amendment is moved and seconded formally (no speech)
3.	Mover of motion is asked if he / she accepts all or part of amendment
4.	Further amendments are moved and seconded formally (no speech)
5.	Mover of motion is asked if he / she accepts all or part of amendment
Debate (on original or substantive motion)	
6.	Mover(s) of amendment(s) invited to speak
7.	Public speaking
8.	Other councillors (including seconders of amendments) invited to speak
9.	There will be no summing up by movers of the amendments
Voting*	
Any requests by a councillor for any amendment or the motion / substantive motion to be voted on in parts will be determined by the Council.	
10.	Vote held on each amendment, or part of amendment (where part of an amendment has been accepted by the mover of the motion) in the order in which they were moved.
11.	Owner of motion / substantive motion sums up
12.	Vote held on motion / substantive motion